



PRESERVATION VIRGINIA

2010 RESTORE VIRGINIA!

Saturday, April 24, 2010

10:00 a.m. - 3:00 p.m.

Historic Old Towne Petersburg, VA

VENDOR APPLICATION & GUIDELINES:

Preservation Virginia is pleased to announce its annual *RESTORE VIRGINIA!* event to be held at the historic McIlwaine House and the Union Train Station on Saturday, April 24th, 2010 in historic Old Towne Petersburg.

Historic trades vendors, historic preservation craftsmen, community groups, local traditional crafters, conservators, dealers in architectural salvage and antiques are invited to participate in *RESTORE VIRGINIA!*

Where: Vendors and presentations will be at the Union Train Station located at 103 River Street, Petersburg, VA 23803. The McIlwaine House located on 425 Cockade Alley, Petersburg, VA 23803 and across from the Union Train Station will be open for free tours. Also, neighboring Historic Battersea, c. 1760, will be also open for *RESTORE VIRGINIA!* participants.

Vendors are encouraged to demonstrate their crafts and trades at the event.

Vendor Fee: \$25

Vendor space inside the Union Train Station is FULL. *Only outside space is available.* Vendors need to bring their own tables and chairs.

Outdoor vendor spaces will be located in the parking lot at the Union Train Station. Outdoor vendors are encouraged to bring their own tents; however, they must fit within a 10' by 10' space. There will be limited number of spaces available underneath Preservation Virginia's tent and will be reserved when the vendor forms are turned in. Early submission of forms is encouraged.

The parking lot is pea gravel over tar. Tent poles cannot be driven into the surface. Vendor space will be assigned on the day of the event. Set-up is 8:00 a.m. to 10 a.m. Show Hours are 10 a.m. to 3 p.m. Sales Tax is the responsibility of the vendor. ***No tables, chairs, water, electricity (for outside vendors), or tents will be provided and are the responsibility of the vendor.*** We reserve the right to refuse vendors if they do not meet the criteria set out below.

All crafts, historic trades, craftsmen, contractors, conservators, and architectural salvage and antiques dealers must have some connection to the 18th or 19th century or historic preservation. If the connection is not obvious, please include a brief statement describing the history of your craft or trade with your application. We will not accept vendors with no demonstrated connection to the past, historic preservation trades or materials.

Please Print or type:

Contact Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Phone_(_____) _____ E-mail: _____

Website: _____

Description of business. Crafters, please include at least 2 photos. Please feel free to include an additional description page, if needed.

Outdoor space _____ check if requesting to be under Preservation Virginia's tent.

Bringing own tent _____ (check if applicable)

It is agreed that the dealer expressly holds harmless Preservation Virginia from and agrees to indemnify the foregoing against all claims for any and all loss, damage, or injury, including but not limited to attorneys fees and all cost. I agree to abide by the regulations set forth above and assume complete responsibility for installing and handling my exhibit.

Signature _____

This application and photos can be emailed to scooleen@preservationvirginia.org. Make checks payable to Preservation Virginia with 2010 Restore Virginia written in the memo section. **Return this form with payment to:** Preservation Virginia, Attn: Sarah Cooleen, 204 West Franklin St. Richmond, VA 23220. Credit card payments also accepted. Please call 804-648-1889, ext. 320.

Entry deadline is April 16, 2010. Full refund if we are notified by April 5, 2010. NO REFUNDS after April 5, 2010.

Vendor fee includes two tickets. Additional ticket can be purchased for \$10 in advance and \$12 at the door. Tickets can be purchased in advance online at www.preservationvirginia.org beginning April 1, 2010.

Any questions contact Sarah Cooleen at scooleen@preservationvirginia.org, or 804-648-1889 ext. 320 (office) or 804-357-1184 (cell)

Please make a copy for your records.